



Union High School District

**BOARD OF TRUSTEES
REGULAR BOARD MEETING**

Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

Superintendent
Ken Noah

**THURSDAY, FEBRUARY 3, 2011
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD, ENCINITAS, CA. 92024**

Welcome to the meeting of the San Dieguito Union High School District Board of Trustees.

PUBLIC COMMENTS

If you wish to speak regarding an item on the agenda, please complete a speaker slip located at the sign-in desk and present it to the Secretary to the Board prior to the start of the meeting. When the Board President invites you to the podium, please state your name, address, and organization before making your presentation.

Persons wishing to address the Board on any school-related issue not elsewhere on the agenda are invited to do so under the "Public Comments" item. If you wish to speak under Public Comments, please follow the same directions (above) for speaking to agenda items. Complaints or charges against an employee are not permitted in an open meeting of the Board of Trustees.

In the interest of time and order, presentations from the public are limited to three (3) minutes per person, per topic. The total time for agenda and non-agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from others in attendance.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

PUBLIC INSPECTION OF DOCUMENTS

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the Board Meeting will be available for review on the district website, www.sduhsd.net, and/or at the district office. Please contact the [Office of the Superintendent](#) for more information.

CONSENT CALENDAR

All matters listed under Consent are those on which the Board has previously deliberated or which can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items. To address an item on the consent calendar, please follow the procedure described under *Comments on Agenda Items*.

CLOSED SESSION

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations which are timely.

CELL PHONES/PAGERS

As a courtesy to all meeting attendees, please set cellular phones and pagers to silent mode and engage in conversations outside the meeting room.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the [Office of the Superintendent](#). Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

Canyon Crest Academy • Carmel Valley MS • Diegueño MS • Earl Warren MS • La Costa Canyon HS • North Coast Alternative HS
Oak Crest MS • San Dieguito Adult Education • San Dieguito Academy • Sunset HS • Torrey Pines HS

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING**

AGENDA

**THURSDAY, FEBRUARY 3, 2011
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024**

PRELIMINARY FUNCTIONS (ITEMS 1 – 6)

- 1. CALL TO ORDER; PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS 6:00 PM
- 2. **CLOSED SESSION** **6:01 PM**
 - A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
 - B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents (3)
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
 - C. Consideration and/or deliberation of student discipline matters (1 case)

REGULAR MEETING / OPEN SESSION **6:30 PM**

- 3. RECONVENE REGULAR BOARD MEETING / CALL TO ORDER
- 4. PLEDGE OF ALLEGIANCE
- 5. REPORT OUT OF CLOSED SESSION
- 6. APPROVAL OF MINUTES OF THE BOARD WORKSHOPS, AND REGULAR MEETINGS OF JANUARY 13 AND 18, 2011. (4 TOTAL)
Motion by____, second by _____, to approve the Minutes of January 13 and 18, 2011, as shown in the attached supplements.

NON-ACTION ITEMS (ITEMS 7 - 10)

- 7. STUDENT UPDATES / OATH OF OFFICE
 - A. OATH OF OFFICE, OR'EL ANBAR, SAN DIEGUITO ACADEMY KEN NOAH
 - B. STUDENT UPDATESSTUDENT BOARD REPRESENTATIVES
- 8. BOARD REPORTS AND UPDATES BOARD OF TRUSTEES
- 9. SUPERINTENDENT'S UPDATE KEN NOAH
 - A. GIFT PRESENTATION TO FORMER BOARD MEMBER, LINDA FRIEDMAN SDA STAFF AND STUDENTS
MIKE GROVE, PRINCIPAL; NEAL GLASGOW, ART TEACHER; SUKI BERRY, STUDENT ARTIST; ALEX VAN VALKENBERG, STUDENT ARTIST
 - B. SUPERINTENDENT REPORTS, BRIEFINGS AND LEGISLATIVE UPDATES
- 10. UPDATE, LA COSTA CANYON HIGH SCHOOL DR. KYLE RUGGLES, PRINCIPAL

CONSENT AGENDA ITEMS (ITEMS 11 - 15)

Upon invitation by the President, anyone who wishes to discuss a Consent Item should come forward to the lectern, state his/her name and address, and the Consent Item number.

11. SUPERINTENDENT

A. GIFTS AND DONATIONS

Accept the Gifts and Donations, as shown in the attached supplement.

B. FIELD TRIP REQUESTS

(None Submitted)

12. HUMAN RESOURCES

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, as shown in the attached supplements.

B. APPROVAL/RATIFICATION OF AGREEMENT

Approve/ratify entering into the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. California State University San Marcos for student teacher training - Speech Language Pathologist, during the period of July 1, 2010 through June 30, 2015.

13. EDUCATIONAL SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Document Tracking Services, LLC (DTS) to provide a license to use DTS proprietary web-based application, during the period January 1, 2011 through December 31, 2011, for an amount not to exceed \$2,495.00, to be expended from the General Fund 03-00.
2. Vantage Learning, L.L.C. d/b/a Vantage Learning to provide My Access! Instructional Writing Program Master Services Agreement, during the period February 1, 2011 through July 31, 2012, for an amount not to exceed \$49,150.00, to be expended from the General Fund/Restricted 06-00.
3. Scripps Health to provide internship opportunities for San Dieguito Union High School District students, during the period January 1, 2011 through December 31, 2013, at no cost to the district.

14. PUPIL SERVICES

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS

Approve entering into the following non-public school/non-public agency master contracts, to be funded by the General Fund/Restricted 06-00, and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents pertaining to this contract, contingent upon receipt of the signed documents and verification of insurance coverage:

1. Heritage Schools, Inc., during the period December 7, 2010 through June 30, 2011.

B. APPROVAL/RATIFICATION OF AGREEMENTS

(None Submitted)

C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

(None Submitted)

15. BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS
(None Submitted)

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Keane Studios, LLC amending the consideration schedule and extending the term as it relates to district-wide senior portrait photography services contract for a one-year period, with no increase to contract pricing, from February 1, 2011 through January 31, 2012.
2. Classic School Portraits by Gerardy Photography, extending the term as it relates to the district-wide underclassman portrait photography services contract for a one-year period, with no increase to contract pricing, from February 1, 2011 through January 31, 2012.
3. eSchool Solutions, Inc., amending the contract to include non-replacement profiles at a cost of twenty-five cents (\$0.25) each, for the remainder of the contract period, to be expended from the General Fund 03-00.

C. AWARD/RATIFICATION OF CONTRACTS
(None Submitted)

D. APPROVAL OF CHANGE ORDERS
(None Submitted)

E. ACCEPTANCE OF CONSTRUCTION PROJECTS
(None Submitted)

F. APPROVAL OF BUSINESS REPORTS
Approve the following business reports:

1. Purchase Orders
2. Instant Money
3. Membership Listing

ROLL CALL VOTE FOR CONSENT AGENDA..... (ITEMS 11 - 15)

_____ Joyce Dalessandro	_____ Or'el Anbar, San Dieguito Academy
_____ Barbara Groth	_____ Jordan Bernard, La Costa Canyon High School
_____ Beth Hergesheimer	_____ Katie Chambers, Sunset High School
_____ Amy Herman	_____ Becca Golden, Canyon Crest Academy
_____ John Salazar	_____ Allison Yamamoto, Torrey Pines High School

DISCUSSION / ACTION ITEMS.....(ITEM 16)

16. [SINGLE PLAN FOR STUDENT ACHIEVEMENT](#)

Motion by _____, second by _____, to adopt the Single Plan for Student Achievement, 2010-11, as shown in the attached supplement.

INFORMATION ITEMS..... (ITEMS 17 - 26)

17. REVISION OF BOARD MEETING SCHEDULE, 2011

Revise board meeting schedule, (see May 5 meeting date), as shown in the attached supplement. This item is being submitted for first read and will be resubmitted for board action on February 17, 2011.

18. PROGRAM IMPROVEMENT UPDATE.....RICK SCHMITT
This item is being presented as information only.
19. BUSINESS SERVICES UPDATE..... ERIC DILL, ASSOCIATE SUPERINTENDENT
20. HUMAN RESOURCES UPDATE TERRY KING, ASSOCIATE SUPERINTENDENT
21. EDUCATIONAL SERVICES UPDATE..... RICK SCHMITT, ASSOCIATE SUPERINTENDENT

22. PUBLIC COMMENTS

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda. (See Board Agenda Cover Sheet)

23. FUTURE AGENDA ITEMS

24. **ADJOURNMENT TO CLOSED SESSION** (AS NECESSARY)

- A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/ release, dismissal of a public employee, or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
- B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents (3)
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
- C. Consideration and/or deliberation of student discipline matters (1 case)

25. REPORT FROM CLOSED SESSION (AS NECESSARY)

26. MEETING ADJOURNED

The next regularly scheduled Board Meeting will be held on Thursday, February 17, 2011, at 6:30 PM in the SDUHSD District Office Board Room 101. The District Office is located at 710 Encinitas Blvd., Encinitas, CA, 92024.



**SAN DIEGUITO UNION HIGH SCHOOL
DISTRICT
BOARD OF TRUSTEES
BOARD WORKSHOP
MINUTES**

ITEM 6

Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

Superintendent
Ken Noah

**THURSDAY, JANUARY 13, 2011
4:00 PM**

**DISTRICT OFFICE, BOARD ROOM
710 ENCINITAS BLVD., ENCINITAS, CA. 92024**

The Governing Board of the San Dieguito Union High School District held a Board Workshop on Thursday, January 13, 2011, at the above location, in the Board Room.

ATTENDANCE

BOARD OF TRUSTEES

Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

DISTRICT ADMINISTRATION

Ken Noah, Superintendent
Eric Dill, Associate Superintendent, Business
Terry King, Associate Superintendent, Human Resources
Rick Schmitt, Associate Superintendent, Educational Services
Delores Perley, Director, Finance
Bruce Cochrane, Executive Director, Pupil Services
Sue Koehnen, Director, Human Resources
Ron Tackett, President, CSEA
Joann Schultz, Executive Assistant, Business
Becky Banning, Recording Secretary

1. CALL TO ORDER – The meeting was called to order at 4:01 PM.

INFORMATION ITEM

2. 2011-12 BUDGET UPDATE

Superintendent Noah gave opening remarks and introduced Mr. Dill and Ms. Perley, who gave the presentation. They outlined the projected 2011-12 budget outlook, reviewed a budget reduction history, and discussed future reduction targets, options and recommendations. A detailed document outlining each of these topics is attached. This document was distributed to all participants at the meeting.

3. ADJOURNMENT

The meeting was adjourned at 5:25 PM.

Barbara Groth, Board Clerk

Date

Ken Noah, Superintendent

Date



San Dieguito Union High School District

2011-12 Budget Update

Board Workshop
January 13, 2011



Workshop Organization

- Introduction
- Projected 2011-12 Budget Outlook
- Budget Reduction History
- Budget Reduction Options
- Recommendations
- Closing Thoughts



2011-12 Budget Outlook

- Proposed 2011-12 Budget
 - \$25 Billion Budget Gap
 - Schools have “borne a disproportionate share of budget reductions in recent years.”
 - No 2010-11 Mid-Year Cuts
 - Mental Health Services to stay with County Mental Health
 - Mandated Cost Funding continued at \$90 million



2011-12 Budget Outlook

- Proposed 2011-12 Budget
 - Budget “Good News”
 - Extending categorical program flexibility through 2014-15
 - Extending other flexibility options:
 - Reduce routine restricted maintenance contributions
 - Suspension of the deferred maintenance match
 - Suspension of the requirement to purchase instructional materials
 - Reduction of the mandated reserve amounts



2011-12 Budget Outlook

- Proposed 2011-12 Budget
 - Education Funding “flat” – but it will not feel like it
 - Additional \$2 Billion in deferrals, in addition to \$1.7 Billion in the current budget
 - Education funding maintained at current levels
 - Unfunded 1.67% COLA
 - Districts continue to absorb increased costs for step and column salary increases



2011-12 Budget Outlook

- **Governor's Budget "Solutions"**
 - \$12.5 Billion in State program cuts
 - Pay Reduction for State Employees
 - Reductions to Health and Human Services, including CALWORKS and related child care programs
 - Realignment of government services, including Juvenile Justice Programs, Mental Health Services, Substance Abuse



2011-12 Budget Outlook

- **Governor's Budget "Solutions"**
 - June 2011 Special Election to approve a 5 year extension of temporary taxes
 - Income Tax Surcharge and Dependant Deduction
 - Sales Tax increase
 - Vehicle License Fee



2011-12 Budget Outlook

- When will we have a budget?
 - Legislators will set up statutory language by March, but will not vote on the budget until after the June election
 - The Governor has made no indication what will be cut if the tax extension measure fails (requires 51% approval)
 - **If the ballot measure fails, Prop 98 funding could be reduced by \$2 Billion.**

2011-12 Budget Outlook

Multi-Year Projection with no further reductions				
	2010-11 First Interim	2011-12	2012-13	2013-14
Revenue	96,382,957	95,298,954	95,459,773	97,049,574
Expense	100,460,818	99,332,573	100,516,793	101,819,878
Surplus (Deficit)	(4,077,861)	(4,033,619)	(5,057,020)	(4,770,304)
Unrest. Ending Balance GF Reserve	12,449,310 12.39%	8,415,691 8.47%	3,358,671 3.34%	(1,411,633) -1.39%
Unrestricted GF Reserve Surplus(Shortfall) of 3%	9,435,485	5,435,714	343,167	(4,466,229)
Special Reserve	2,526,339	2,551,602	2,577,118	2,550,754
Combined Reserve	14,975,649	10,967,293	5,935,789	1,139,121
Combined Reserve	14.91%	11.04%	5.91%	1.12%



Budget Reduction Target

- Multi-Year Projection without reductions results in a qualified budget and 1.1% reserve
- Step, Column, and Benefits increases add approximately \$1 Million to the budget each year
- Stimulus funds are depleted; categorical flexibility provisions will expire
- Staff recommends reductions of \$3 Million in 2011-12 to maintain Positive certification through 2013-14



Budget Reduction History

Budget Reductions	Amount
2008-2009	
Certificated Staff - Slight Increase to Class size	\$ 575,000
Classified Staff – Reduce Transportation work days, Custodians, Technology	\$ 130,000
Sweep site budget carryover	\$ 320,000
Spending Freeze, Limit Sub Use, Limit Overtime	\$ 1,000,000
2009-2010	
Certificated Staff - Slight Increase to Class size, Reduce Library/Media Teachers, Retirement Savings	\$ 1,200,000
Classified Staff - Reduce Special Education support, Instructional Assistants, Campus Supervisors, Purchasing, Technology, Grounds, Library/Media Technicians, Clerical	\$ 1,235,000
Spending Freeze, Limit Sub Use, Limit Overtime	Ongoing



Budget Reduction History

Budget Reductions	Amount
2010-2011	
Certificated Staff - Increase Class, Reduce BTSA, Psychologists, Counselors, Restructure READI Program, Retirement Savings	\$ 1,200,000
Classified - Campus Supervisors, Reduce Office Assistants, Clerical/Finance, Purchasing, Custodians, Technology, Reduce Maintenance, Reduce Bus Drivers	\$ 855,000
Reduce Site Formula Budgets, High School Athletics, Artists-In-Residence	\$ 400,000
School Resource Officers	\$ 100,000
Reduce Earl Warren Library Contract, Technology Licenses, Postage, District Dues, High School Athletic Budgets	\$ 150,000
Spending Freeze, Limit Sub Use, Limit Overtime	Ongoing
Total Reductions 2008/09 – 2010/11	\$ 7,165,000

11-12 Budget Reduction Targets

- Staffing costs constitute the majority of district expenditures.
- Targeted reduction of \$3 million represents approximately 3% of the district's total general fund budget.

Area	Percent of Total Budget
Certificated Staff (Salaries & Benefits)	54%
Classified Staff (Salaries & Benefits)	20%
Administrative Staff (Salaries & Benefits)	7%
Home-to-School Transportation	1%
Books, Materials, Services, Other Outgo	18%

2011-12 Budget Reduction Options

- Home-to-School Transportation
 - HTS budget is \$1,096,522
 - 09/10 Daily Ridership was 963 Students
 - Revenue is comprised of:
 - State Funding - \$481,086
 - Bus Pass Fees - \$538,000
 - Bus Replacement Fund - \$67,200
 - Encroachment - \$10,236

2011-12 Budget Reduction Options

- Home-to-School Transportation
 - Reduction Ideas:
 - Stagger Middle School Bell Schedules
 - Projected savings - \$200,000
 - Increase Bus Pass Fees by \$100 to \$700
 - Projected revenue - \$90,000
 - Eliminate HTS and use state revenue flexibly
 - Transfer \$481,000 to Unrestricted GF
 - HTS cannot be a profit center
 - Fuel costs and pass sales fluctuate annually

2011-12 Budget Reduction Options



- Program Restructure/Efficiencies
 - Staffing at Academies could be reduced if 4x4 schedules were changed to traditional high school schedules
 - Estimated savings - \$1,200,000
 - High School Graduation credit requirement could be reduced from 230 to 220 to match state requirements
 - Estimated savings - \$500,000

2011-12 Budget Reduction Options

- Program Restructure/Efficiencies
 - Students are currently encouraged to take full schedules and earn more credits than necessary to graduate
 - Projected savings from allowing more flexible high school scheduling - \$375,000
 - Pupil Services is evaluating processes & staffing to maximize efficiency, particularly in Special Education
 - Estimated savings - \$200,000

2011-12 Budget Reduction Options



- Program Restructure/Efficiencies
 - Physical Education schedules can be reorganized to save \$50,000
 - Expand ISPE to include athletes in team sports
 - PE credit option for students in athletics
 - Reorganization of Year One PE

2011-12 Budget Reduction Options



- **Certificated Staffing**
 - Replacement of retiring teachers with new teachers can save up to \$400,000
 - Class size can be increased to contractual maximum
 - Projected savings - \$1,600,000

2011-12 Budget Reduction Options

- **Certificated Staffing**
 - Counselor caseloads can be increased
 - Reduction of 4.0 Counselors - \$410,000
 - Class size at Sunset HS is 20:1
 - Increase class size to 26:1 - \$100,000
 - Alternative High School can be restructured as independent study programs imbedded at TPHS & LCCHS
 - Reduce North Coast staffing - \$100,000



2011-12 Budget Reduction Options

- **Certificated Staffing**
 - BTSA has fewer new teachers
 - Reduce 0.2 Support Providers - \$20,000
 - Lower Support Provider stipends - \$3,000

2011-12 Budget Reduction Options



- Classified Staffing
 - District Office staff is being reviewed
 - Projected reductions - \$150,000
 - Restructure Maintenance clerical staff
 - Projected savings - \$56,000
 - Readiness Days can be operated with fewer staff
 - Eliminate extra-time - \$10,000



2011-12 Budget Reduction Options

- Classified Staffing
 - School Site staffing is being reviewed
 - Clerical reductions - \$150,000

2011-12 Budget Reduction Options



- Administrative Staffing
 - Administrator staffing is being reviewed
 - Reduce by 2.0 Certificated Administrators - \$320,000

2011-12 Budget Reduction Options



- Other

- Athletics

- District-funded coaching stipends can be reduced or funded by foundations
 - Elimination of 6 coaches per high school - \$75,000
 - Majority of non-personnel athletics expenses are supported by booster donations
 - Eliminate remaining District contribution to high school athletics - \$36,000

2011-12 Budget Reduction Options



- Other
 - Artists-in-Residence
 - Artists-in-Residence were formerly paid for with state categorical funding which has expired
 - Art programs can be supported with existing District staff
 - Foundations & student groups can supplement with Artists-in-Residence
 - Elimination of District Artist-in-Residence funding - \$50,000

2011-12 Budget Reduction Options

- Other
 - District-funded School Resource Officers have been eliminated at all schools, except La Costa Canyon
 - San Diego PD contract ended in 2003/04
 - San Diego Sheriffs contract reduced in 09/10 and ended in 10/11
 - Law enforcement continues to provide services as-needed
 - Eliminate Carlsbad PD contract - \$53,000

2011-12 Budget Reduction Options



- Revenue Enhancements
 - Special Ed encroachment can be reduced by pulling all available SELPA income from NCCSE
 - Estimated one-time encroachment offset - \$100,000
 - Renewable energy credits can be sold to SDG&E for power generated by LCC & CCA solar panels
 - Projected annual income - \$210,000

2011-12 Budget Reduction Options



- Revenue Enhancements
 - Cellular towers generate steady income
 - Annual revenue for each new tower - \$30,000



Budget Recommendations

Certificated	Estimate
Teacher attrition	\$ 400,000
Allow flexible HS scheduling	\$ 375,000
Reduce 4.0 Counselors	\$ 410,000
Sunset--staff at 26:1	\$ 100,000
NCA--Staff at 1 teacher	\$ 100,000
PE Scheduling Options	\$ 50,000
BTSA Reductions	\$ 26,000
Unspecified	??
Total	\$ 1,461,000



Budget Recommendations

Classified	Estimate
DO Support Staff	\$ 150,000
Site Support Staff	\$ 150,000
Restructure M&O Clerical	\$ 56,000
Eliminate Readiness Days extra help	\$ 10,000
Unspecified	??
Total	\$ 366,000



Budget Recommendations

Administrators	Estimate
Reduce by 2.0	\$ 320,000
Unspecified	??
Total	\$ 320,000



Budget Recommendations

Services	Estimate
Restructure Special Ed Services	\$ 200,000
Eliminate Carlsbad SRO (LCC)	\$ 53,000
Unspecified	??
Total	\$ 253,000



Budget Recommendations

Other	Estimate
Reduce coaches at each HS	\$ 75,000
Eliminate District Athletics budget contribution	\$ 36,000
Eliminate Artists-in-Residence support	\$ 50,000
Unspecified	??
Total	\$ 161,000



Budget Recommendations

Revenue Enhancements	Estimate
Sell Renewable Energy Credits	\$ 210,000
Pursue Cell Tower Leases (per site)	\$ 30,000
Use one-time NCCSE funds to offset Special Education encroachment	\$ 100,000
Unspecified	??
Total	\$ 340,000

Budget Recommendations Summary

Total Reductions & Enhancements	Estimate	Percent of Total Budget
Certificated	\$1,461,000	1.5%
Classified	\$ 366,000	0.3%
Administrators	\$ 320,000	0.3%
Services	\$ 253,000	0.3%
Other	\$ 161,000	0.2%
Revenue	\$ 340,000	0.3%
Unspecified	Est. (\$0 - \$1,500,000)	
Total	\$2,901,000	2.8%

2011-12 Budget Outlook

Multi-Year Projection with recommended reductions				
	2010-11 First Interim	2011-12	2012-13	2013-14
Revenue	96,382,957	95,298,954	95,459,773	97,049,574
Expense	100,460,818	97,088,190	98,245,623	99,510,406
Surplus (Deficit)	(4,077,861)	(1,789,235)	(2,785,851)	(2,460,832)
Unrest. Ending Balance	12,449,310	10,466,011	7,613,694	5,314,747
GF Reserve	12.39%	7.44%	4.42%	5.01%
Unrestricted GF Reserve Surplus(Shortfall) of 3%	9,435,485	7,553,365	4,666,326	2,329,435
Special Reserve	2,526,339	2,551,602	2,577,118	2,550,754
Combined Reserve	14,975,649	12,966,505	10,139,194	7,865,501
Combined Reserve	14.91%	13.36%	10.32%	7.90%



Closing Thoughts

ITEM 6

Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

Superintendent
Ken Noah



MINUTES
OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING

JANUARY 13, 2011

THURSDAY, JANUARY 13, 2011
6:30 PM

DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024

PRELIMINARY FUNCTIONS.....(ITEMS 1 – 6)

1. President Hergesheimer called the meeting to order at 6:30 PM to receive public comments on Closed Session agenda items. No public comments were presented.
2. CLOSED SESSION(ITEM 2)
The Board convened to Closed Session at 6:31 PM to:
 - A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
 - B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents (3)
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
 - C. To conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Code Sections 54956.9(b)(3)(A), (D), and (E) (1 case: *Miller v SDUHSD, case #37-2009-00102703-CU-PA-CTL*)
 - D. Consideration and/or deliberation of student discipline matters (3 cases)

OPEN SESSION / ATTENDANCE

BOARD OF TRUSTEES

Joyce Dalessandro	Jordan Bernard, La Costa Canyon High School
Barbara Groth	Katie Chambers / Taylor Bell, Sunset High School
Beth Hergesheimer	Becca Golden, Canyon Crest Academy
Amy Herman	Shakila Guevara, San Dieguito Academy
John Salazar	Allison Yamamoto, Torrey Pines High School

DISTRICT ADMINISTRATORS / STAFF

Ken Noah, Superintendent
 Eric Dill, Associate Superintendent, Business Services
 Terry King, Associate Superintendent, Human Resources
 Rick Schmitt, Associate Superintendent, Educational Services
 Bruce Cochrane, Executive Director, Pupil Services
 Eric Beam, Director, Special Education
 Mary Anne Nuskin, Principal, Diegueño Middle School
 Becky Banning, Recording Secretary

ITEM 6

- 3. RECONVENE REGULAR MEETING / CALL TO ORDER(ITEM 3)
The regular meeting of the Board of Trustees was reconvened and called to order at 6:31 PM.
- 4. PLEDGE OF ALLEGIANCE(ITEM 4)
President Hergesheimer led the Pledge of Allegiance.
- 5. REPORT OUT OF CLOSED SESSION(ITEM 5)
The Board took action to approve the readmission of Student #635117, the recommended stipulated expulsion of Student #1204303, and the recommended expulsion of Student #710948. Motion unanimously carried.
- 6. APPROVAL OF MINUTES, BOARD WORKSHOP AND REGULAR MEETING OF DECEMBER 9, 2010(ITEM 6)
It was moved by Barbara Groth, seconded by Joyce Dalessandro, to approve the Minutes of December 9, 2010, as presented; Motion unanimously carried.

NON-ACTION ITEMS(ITEMS 7 - 10)

- 7. STUDENT BOARD REPRESENTATIVES(ITEM 7)
 - A. OATH OF OFFICE, KATIE CHAMBERS, NEW BOARD REPRESENTATIVE
Superintendent Noah presented Taylor Bell, Sunset Representative, and Shakila Guevara, San Dieguito Academy Representative, with a Certificate of Appreciation in recognition of their contribution to the school district for the past two years. He then administered the Oath of Office for Taylor Bell’s replacement, Katie Chambers.
 - B. STUDENT BOARD UPDATES
Student Board Representatives gave updates on events and activities at their schools.
- 8. BOARD OF TRUSTEES UPDATES AND REPORTS.....(ITEM 8)
All Board members attended the Budget Workshop held prior to this meeting, at 4PM.
Ms. Dalessandro attended the Solana Beach City/School Liaison Committee Meeting where there was further discussion about the I-5 freeway expansion project. She also attended the Parent Site Representative Council Meeting held earlier that week.
Ms. Groth attended an Achievement Gap Task Force Committee Meeting at the San Diego County Office of Education.
Ms. Hergesheimer attended the Parent Site Representative Council Meeting, attended an Encinitas Community Advisory Meeting, and participated in a Webcast given by CSBA regarding state budget.
Ms. Herman will be attending the San Dieguito Alliance for Drug Free Youth tomorrow. She also attended a spelling bee competition at one of the schools.
Mr. Salazar attended the Solana Beach City/School Liaison Committee Meeting. He also visited each school site and had an opportunity to meet the principals and office staff and walk the campuses.
- 9. SUPERINTENDENT’S REPORTS, BRIEFINGS AND LEGISLATIVE UPDATES
Superintendent Noah reminded the Board of the upcoming Long Range Facilities Update Workshop on Tuesday, January 18th; introduced Dr. Eric Beam, Director of Special Education, who was in the audience; and summarized key points of the Board Workshop held prior to this meeting.
- 10. UPDATE, DIEGUEÑO MIDDLE SCHOOL MARY ANNE NUSKIN, PRINCIPAL
Principal Nuskin highlighted recent accomplishments including the news that the school’s API Score had improved by 41 points. The school has applied for the California Distinguished School Award. Successful programs this year include Read 180; “Power in Pairs”, a tutoring program that serves about 30% of their student population; the Homework Club, which is structured in a “drop-in” format; Academic Center for Excellence, (ACE) program; and their Dual Language Immersion Class. Student connections are strengthened by several popular clubs such as the Frisbee club, the Hot Sauce Club, and a Knitting club, which recently knitted and shipped over 100 baby beanie hats for

ITEM 6

premature babies from third-world countries. Staff development goals are being met and community outreach includes ongoing "Principal Coffee" meeting with parents.

Principal Nuskin summarized by saying that Diegueño Middle School is having a fabulous year with a wonderful group of staff members, students, and supportive parents.

CONSENT ITEMS..... (ITEMS 11 - 15)

*Mr. Noah noted a revision to item 15B-1 (see below). A revised document is attached. It was then moved by Shakila Guevara, seconded by Becca Golden, that consent items 11 through 15, be approved as presented. Motion unanimously carried.

11. SUPERINTENDENT

A. GIFTS AND DONATIONS

Accept the Gifts and Donations, as presented.

B. FIELD TRIP REQUESTS

Approve all Field Trip Requests submitted, as presented.

12. HUMAN RESOURCES

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, as presented.

B. APPROVAL/RATIFICATION OF AGREEMENT
(None Submitted)

13. EDUCATIONAL SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS
(None Submitted)

B. APPROVAL OF CONSOLIDATED APPLICATION FOR CATEGORICAL PROGRAMS (PART II)

1. Approve the submission of the Consolidated Application for Categorical Programs, Part II, for 2010-2011, as presented.

14. PUPIL SERVICES

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS

Approve entering into the following non-public school/non-public agency master contracts, to be funded by the General Fund/Restricted 06-00, and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents pertaining to this contract, contingent upon receipt of the signed documents and verification of insurance coverage:

1. Jodie K. Schuller & Associates to provide Speech/Language Developmental Services, Remediation & Transition Services, during the period December 22, 2010 through June 30, 2011, at the rate of \$120.00 per hour, to be expended from the General Fund/Restricted 06-00

B. APPROVAL/RATIFICATION OF AGREEMENTS
(None Submitted)

C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

Approve/ratify the following Parent Settlement and Release Agreements, to be funded by the General Fund 06-00/Special Education, and authorize the Executive Director of Pupil Services to execute the agreements:

1. Student ID No. 688798, in the amount of \$34,200.00

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2. Student ID No. 688799, in the amount of \$34,200.00

15. BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

1. The Board of Regents of the Nevada System of Higher Education, on behalf of the University of Nevada, Las Vegas to provide housing and dining services for the San Dieguito Academy Robotics Team, during the period March 31, 2011 through April 3, 2011, for an estimated amount of \$8,373.59, to be paid by the San Dieguito Academy Foundation.
2. San Diego Medical Services Enterprises to provide automatic external defibrillators program maintenance, during the period January 20, 2011 through January 19, 2012, for an amount not to exceed \$425.00, to be expended from the General Fund 03-00.
3. School Services of California, Inc. to provide the District with fiscal and mandated cost claims services and the CADIE and SABRE reports, during the period January 1, 2011 through December 31, 2011, for an amount not to exceed \$3,720.00 plus expenses, to be expended from the General Fund 03-00.
4. Sowards and Brown Engineering, Inc. to prepare the map for annexation number 16 to Community Facilities District No. 95-2, during the period December 1, 2010 through January 13, 2011, for an amount not to exceed \$3,800.00, to be expended from Mello Roos Funds subject to reimbursement by the developer.
5. San Dieguito Union High School District Transportation Department to provide transportation services for Del Mar Rotary Club from December 16, 2010 to June 30, 2011, to be reimbursed at the rate of \$2.50 per mile plus the driver's hourly rate of \$42.00 per (\$58.00 per hour for overtime).
6. Morningstar Productions, LLC, to provide sound and stage equipment and services for Canyon Crest Academy graduation, during the period June 15, 2011 through June 17, 2011, for an amount not to exceed \$9,662.73, to be expended from the General Fund 03-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. * Wolfram Research, Inc., to provide 21 additional Single User Licenses to the existing Comprehensive Site License and extending the contract period from December 12, 2012 to July 12, 2013, for an additional amount of ~~\$3,424.13~~ 3,843.94, to be expended from the General Fund 03-00.

C. AWARD/RATIFICATION OF CONTRACTS
(None Submitted)

D. APPROVAL OF CHANGE ORDERS
(None Submitted)

E. ACCEPTANCE OF CONSTRUCTION PROJECTS
(None Submitted)

F. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

1. Purchase Orders
2. Instant Money
3. Membership Listing

ITEM 6

DISCUSSION / ACTION ITEMS(ITEMS 16 - 20)

- 16. ADOPTION OF RESOLUTION / REPORT ON STATUTORY SCHOOL FEES AND FINDINGS 2009-2010
It was moved by Joyce Dalessandro , seconded by Shakila Guevara, to adopt the resolution regarding statutory school fees and report for fiscal year 2009-2010, and findings in compliance with Government Codes sections 66006 and 66001, as presented.
- 17. TITLE III DISTRICT PROGRAM IMPROVEMENT PLAN
It was moved by Barbara Groth, seconded by Jordan Bernard, to approve the Title III District Program Improvement Plan, as presented.
- 18. COMMUNITY FACILITIES DISTRICT NO. 95-2, ANNEXATION NO. 16 / ANNEXATION OF PROPERTY / SEASIDE HIGHLANDS / AN 18-UNIT SINGLE FAMILY SUBDIVISION / WARMINGTON RESIDENTIAL CALIFORNIA
Motion It was moved by Barbara Groth, seconded by Amy Herman, to adopt the attached Resolution of Intention to Annex Territory to the San Dieguito Union High School District Community Facilities District No. 95-2, Authorizing the Levy of a Special Tax and Calling an Election.
- 19. ACCEPTANCE OF 2009-10 ANNUAL AUDIT
It was moved by Barbara Groth, seconded by Joyce Dalessandro, to accept the 2009-10 annual audit of the San Dieguito Union High School District, as prepared by Wilkinson, Hadley, King & Co. LLP, as presented.
- 20. ADOPTION OF RESOLUTION / LAYOFF OF CLASSIFIED VACANT POSITIONS (2)
It was moved by Barbara Groth, seconded by John Salazar, to adopt the Resolution approving Layoff of Classified Positions, as presented.

INFORMATION ITEMS.....(ITEMS 21 - 30)

- 21. [SINGLE PLAN FOR STUDENT ACHIEVEMENT](#)
This item was submitted for first read and will be resubmitted for board action on February 3, 2011.
- 22. SAN DIEGUITO UNION HIGH SCHOOL DISTRICT PERSONNEL COMMISSION, ANNUAL REPORT
This item was submitted for board information and review only.
- 23. BUSINESS SERVICES UPDATE ERIC DILL, ASSOCIATE SUPERINTENDENT
Mr. Dill had no further updates.
- 24. HUMAN RESOURCES UPDATE TERRY KING, ASSOCIATE SUPERINTENDENT
Ms. King stated that there is a one-time stipend of \$250 being offered to employees that are planning on retiring at the end of this year, provided they notify the district now, of their intentions to retire. This will help the district anticipate budgetary and staffing needs for the coming year. To date, 10 employees have reported plans to retire. Ms. King also stated that Oak Crest Middle School Principal, Terry Calen, has announced his retirement.
- 25. EDUCATIONAL SERVICES UPDATE RICK SCHMITT, ASSOCIATE SUPERINTENDENT
Mr. Schmitt gave an update on the status of inter and intra-district transfers and School of Choice process. (See attached handouts).
- 26. PUBLIC COMMENTS - (No additional comments provided)
- 27. FUTURE AGENDA Items - (None discussed)
- 28. ADJOURNMENT TO CLOSED SESSION – (No Closed Session required)
- 29. REPORT OUT OF CLOSED SESSION – No further action was taken by the Board.
- 30. ADJOURNMENT OF MEETING - Meeting adjourned at 7:30 PM.

Barbara Groth, Board Clerk

____ / ____ / 2011
Date

Ken Noah, Superintendent

____ / ____ / 2011
Date

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: January 5 12, 2011

BOARD MEETING DATE: January 13, 2011

PREPARED BY: Christina M. Bennett, Director of Purchasing/Risk Mgt
Eric R. Dill, Associate Superintendent/Business

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
AMENDMENTS TO AGREEMENTS

EXECUTIVE SUMMARY

The attached Amendment to Agreements Report summarizes one amendment to agreements totaling ~~\$3,424.13~~ \$3,843.94, or as listed on the attached report.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the amendments to agreements, as shown in the attached Amendment Report.

FUNDING SOURCE:

As noted on attached list

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

AMENDMENT TO AGREEMENTS REPORT

Date: 01-13-11

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
Through 07/12/13	Wolfram Research, Inc.	Provide 21 additional Single User Licenses to the existing Comprehensive Site License and extending the contract period from December 12, 2012 to July 12, 2013	General Fund 03-00	\$3,424.13 \$3,843.94

S.D.U.H.S.D.

2011-12

Inter District Transfers

Inter District Transfer (NONRESIDENT) - A student who resides outside the boundaries of the San Dieguito Union High School District (S.D.U.H.S.D.), who wishes to request permission to attend a school within the S.D.U.H.S.D.

The district will be accepting inter district attendance transfer applications between March 1, 2011 and June 30, 2011. Please be advised that the District is currently in a Basic Aid funding status, and will not approve any new inter district attendance permits as long as the Basic Aid funding status continues.

S.D.U.H.S.D.

Intra District Transfers

RESIDENT – A student who resides within the boundaries of the San Dieguito Union High School District (S.D.U.H.S.D), and who wishes to transfer to a S.D.U.H.S.D. school other than his / her boundary school.

2011-12

Intra District Transfer applications will be accepted starting January 10, 2011.

The application period ends on March 31, 2011.

Notifications will be sent out between April 15, 2011 and August 16, 2011. The District must first ensure that all Boundary students are enrolled, before any transfer notifications can be processed.

San Dieguito Union High School District Intradistrict Transfer Guidelines 2011-2012

Intradistrict Transfers apply to middle school students who reside within the San Dieguito Union High School boundaries and elect to attend another SDUHSD school outside his/her attendance area. Intradistrict attendance permits must be renewed annually.

Middle School

Earl Warren Middle School, Diegueno Middle School, and Oak Crest Middle School **will be accepting** Intradistrict transfers for the 2011-12 school year.

Carmel Valley Middle School will continue to **NOT accept** Intradistrict Transfers for the 2011-12 school year. CVMS has not accepted Intradistrict Transfers since 2001. CVMS is at capacity.

Application Dates

Applications will be accepted starting January 10, 2011.

The application period ends on March 31, 2011.

Notifications may be sent out as early as April 15, 2011; however, the notifications may be sent out as late as August 16, 2011.

Proof of Residency

Prior to completing the enrollment process, proof of residency within the SDUHSD attendance boundaries must be verified by the school the student will be attending.

High School

Please refer to the SDUHSD High School Selection Link for details on our High School Choice Options.

INTER- DISTRICT TRANSFERS

During the 2008-09 school year, the San Dieguito Union High School District transitioned to a Basic Aid funding model. This funding change occurred because the revenue limit (funding per student) has been dramatically reduced by the State. Therefore, the District is no longer funded on a per student formula. The District now relies solely on local property taxes gathered within the District boundary to operate its schools. The transition to Basic Aid funding was not a district election, but a mathematical computation performed by the State.

Under this new funding model, and in order to ensure a quality education for students residing within the District, the San Dieguito Union High School District is not approving any new inter- district transfer students for the 2011-12 school year. Students who are in good standing in attendance, behavior and scholarship who were enrolled on inter- district attendance permits prior to September 1, 2009, may continue to attend a non Academy school within the District until they graduate.



SAN DIEGUITO UNION HIGH SCHOOL
DISTRICT
BOARD OF TRUSTEES

SPECIAL MEETING / CLOSED SESSION
MINUTES

TUESDAY, JANUARY 18, 2011
1:00 PM

DISTRICT OFFICE
710 ENCINITAS BLVD., ENCINITAS, CA. 92024

The Governing Board of the San Dieguito Union High School District held a Special Meeting on Tuesday, January 18, 2011, at 1:00 PM, at the above location.

1. CALL TO ORDER

The meeting was called to order at 1:00 PM.

2. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS

There were no public comments presented and the Board adjourned to Closed Session to discuss the following.

3. CLOSED SESSION

A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*

B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents (3)
Employee Organizations: San Dieguito Faculty Association / California School Employees Association

4. REPORT OUT OF CLOSED SESSION / ADJOURNMENT

The Board took action to approve the suspension agreement of employee #25493 and the resignation agreement of employee #25542. Both motions were unanimously carried.

The meeting was adjourned at 1:26 PM.

Barbara Groth, Board Clerk

Date _____, 2011

Ken Noah, Superintendent

Date _____, 2011



**SAN DIEGUITO UNION HIGH SCHOOL
DISTRICT
BOARD OF TRUSTEES
BOARD WORKSHOP
MINUTES**

ITEM 6
Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

Superintendent
Ken Noah

**TUESDAY, JANUARY 18, 2011
1:30 PM**

**DISTRICT OFFICE, COMPUTER LAB
710 ENCINITAS BLVD., ENCINITAS, CA. 92024**

The Governing Board of the San Dieguito Union High School District held a Board Workshop on Tuesday, January 18, 2011, at the above location.

ATTENDANCE

BOARD OF TRUSTEES

All board members were present.

DISTRICT ADMINISTRATION

Ken Noah, Superintendent
Eric Dill, Associate Superintendent, Business
Rick Schmitt, Associate Superintendent, Educational Services
Russ Thornton, Executive Director, Facilities
John Addleman, Director of Planning & Financial Management
Ron Tackett, President, CSEA
Joann Schultz, Executive Assistant, Business
Becky Banning, Recording Secretary

1. CALL TO ORDER – The meeting was called to order at 1:30 PM.

INFORMATION ITEMS

Superintendent Noah gave opening remarks; Mr. Dill introduced Mr. Thornton and Mr. Addleman, who conducted the presentation. Items discussed are listed below.

2. CURRENT PROJECTS UPDATE

The board received an update on the progress of solar panel projects at Canyon Crest Academy and La Costa Canyon High School, the San Dieguito Academy Performing Arts Center project, and the reclaimed water projects at Earl Warren Middle School, La Costa Canyon High School, and San Dieguito Academy. They also reviewed a list of facilities project requests for 2011-12.

3. LONG RANGE FACILITIES TASK FORCE UPDATE

The board reviewed the history, structure, and vision statement of the Facilities Task Force. They also reviewed assumptions for discussion, timelines and estimated costs.

4. WHAT'S CHANGED?

The board looked at history of enrollment projections, developer fees and expenditures for capital and deferred maintenance, and current commitments / balances of local capital Facilities funds.

ITEM 6

5. 21ST CENTURY LEARNING ENVIRONMENT

There was discussion of the composition, vision statement and purpose of the district's steering committee including identification of project priorities, timelines, and preparations for a proposed bond campaign.

6. OPINION SURVEY

The board received a summary of key findings from a community survey conducted in December, 2010. Findings showed that 3 in 5 voters support a \$350 million bond measure for local middle and high schools. Of note, assurance that students have access to computers and other technology through the creation of 21st century classrooms received exceptionally strong support.

7. NEXT STEPS

Next steps being considered are the formation of school site committees to refine priorities. The district will prepare Requests for Qualifications (RFQs) for potential architects and construction managers, (which will require presentations and board approval). The district will also need to select a design team(s). The Board will continue to receive updates through scheduled workshops and ultimately be asked to make a decision about proceeding with plans to campaign for a General Obligation Bond Levy election. The minimum time required will be nine months.

Staff recommended that the district proceed with steps to plan the process towards a General Obligation Bond Levy election in November of 2012.

8. ADJOURNMENT

The meeting was adjourned at 3:15 PM.

Barbara Groth, Board Clerk

Date

Ken Noah, Superintendent

Date

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: January 25, 2011

BOARD MEETING DATE: February 3, 2011

**PREPARED AND
SUBMITTED BY:** Ken Noah, Superintendent

SUBJECT: ACCEPTANCE OF GIFTS AND DONATIONS

.....

EXECUTIVE SUMMARY

The district administration is requesting acceptance of gifts and donations to the district as shown on the following reports.

RECOMMENDATION:

The administration recommends that the Board accept the gifts and donations to the district as shown on the following reports.

FUNDING SOURCE:

Not applicable

KN/bb

GIFTS AND DONATIONS
SDUHSD BOARD MEETING
February 3, 2011

ITEM 11A

Donation	Purpose	Donor	Department	School Site
\$11,690.73	Funding for guests and visiting artists	Canyon Crest Academy Foundation	Various	CCA
\$5,588.99	GREAT American Spell-check	OCMS Parents	English	OCMS
\$2,500.00	Music Department	Oak Crest Music Boosters	Music	OCMS
\$1,400.00	Funding for artist in residence	SDA Music Council	Music	SDA
\$750.00	Outdoor Table	LCC High School Foundation	Science	LCC
\$600.00	Japanese Program	AT HUMAN USA / dba-Human International Academy	World Languages	SDA
\$581.01	AP Chemistry	CCA Academy Foundation	Science	CCA
\$500.00	Science / Spanish / English classes	Lara Le	Science / Spanish / English classes	EWMS
\$500.00	Materials and supplies	James J McMullen, Jr	General Fund	EWMS
\$355.10	Supplies for Quest Program	CCA Academy Foundation	Science	CCA
\$350.00	Gourds and Etching Compounds for Art projects	OCMS Foundation	Art	OCMS
\$305.00	Science Lab	DNO Parents	Science	DNO
\$164.43	Supplies for Quest Program	CCA Academy Foundation	Science	CCA
\$99.37	Misc	United Way of SD County	Various	TPHS & SS

ITEM 11A

Donation	Purpose	Donor	Department	School Site
\$50.00	Math Classes	Jack and Jillian Muschell	Math	DNO
\$34.36	Misc	TRUIST	Various	CCA
Epson Printer	Printing	John Denton	Various	DNO
\$25,468.99	Monetary Donations Value of Donated Items			
\$25,468.99		TOTAL VALUE		

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: January 25, 2011

BOARD MEETING DATE: February 3, 2011

PREPARED BY: Terry King
Associate Superintendent/Human Resources

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL OF CERTIFICATED and
CLASSIFIED PERSONNEL

EXECUTIVE SUMMARY

Please find the following Personnel actions attached for Board Approval:

Certificated

Employment
Termination
Change in Assignment
Leave of Absence
Resignation

Classified

Employment
Change in Assignment
Resignation

RECOMMENDATION:

It is recommended that the Board approve the attached Personnel actions.

FUNDING SOURCE:

General Fund

PERSONNEL LIST

ITEM 12A

CERTIFICATED PERSONNEL

Employment

1. **Penelope Bernal**, 20% Temporary Retired Teacher (English) at La Costa Canyon for the 2011-12 school year, effective 8/23/11 through 6/15/12.
2. **Analia Carlsson**, 40% Temporary Teacher (Spanish) at Carmel Valley for Semester II/2010-11 school year, effective 1/31/11 through 6/17/11.
3. **Noelle Franzen**, 60% Temporary Teacher (English) at Diegueno for Semester II/2010-11 school year, effective 1/31/11 through 6/17/11.
4. **Taylor Hindle**, 60% Temporary Teacher (English) at Carmel Valley for Semester II/2010-11 school year, effective 1/31/11 through 6/17/11.
5. **Lisa Morris**, 60% Temporary Teacher (English) at Torrey Pines for Semester II/2010-11 school year, effective 1/31/11 through 6/17/11.

Termination

1. **Alicia Labrum**, Temporary Teacher (English) at Diegueno, termination of temporary contract with 15-calendar day notice, effective 1/28/11.

Change in Assignment

1. **Jennifer McCluan**, Temporary Teacher (science) at San Dieguito Academy, change in assignment for Semester II from 67% to 100%, effective 1/31/11 through 6/17/11.

Leave of Absence

1. **Kari DiGiulio**, Teacher (P.E.) at Torrey Pines, requests extension of Unpaid Leave of Absence for child-rearing purposes, effective 1/24/11 through 2/25/11. Kari will resume a 60% teaching assignment (40% unpaid leave as previously approved) for the remainder of the 2010-11 school year, effective 2/28/11 through 6/17/11.
2. **Melissa Shayegan**, Teacher (special education – mild/moderate) at San Dieguito Academy requests 100% Unpaid Leave of Absence for the remainder of the 2010-11 school year for child-rearing purposes, effective 1/03/11 through 6/17/11.

Resignation

1. **Robert Hoff**, Teacher (PE) at Canyon Crest Academy, resignation for retirement purposes, effective 6/17/11.
2. **Leanne Schwartz**, Teacher (English) currently on Unpaid Leave from Canyon Crest Academy, resignation from employment, effective 1/03/11.
3. **Eileen Sullivan**, Teacher (English) at Torrey Pines, resignation for retirement purposes, effective 1/28/11.

dr
2/03/11
certbdagenda

PERSONNEL LIST

CLASSIFIED PERSONNEL

Employment

1. **Cortez, Barbara G.**, School Bus Driver, SR38, 50% FTE, effective 01/10/11
2. **Gevorgazy, Piere.**, School Bus Driver, SR38, 50% FTE, effective 01/11/11
3. **Hunt, Carla.**, School Bus Driver, SR38, 50% FTE, effective 01/19/11
4. **Yates, Tracy.** At Will Employee, effective 2/01/11 – 6/15/11

Change in Assignment

1. **Crain, Eric.** from Warehouse Worker to Warehouse Supervisor, 1/18/11–1/28/11
2. **Webb, Rob.** from Custodian, CCA to Warehouse Worker, 1/18/11-1/28/11

Resignation

1. **Balabanoff, Linda.** School Bus Driver, retirement, effective 7/30/11
2. **Davila, Angela.** Registrar, LCC, retirement, effective 7/05/11
3. **Irwin, Jacqueline.** Instructional Assistant, retirement, effective 7/01/11
4. **Lee, Susie.** Office Assistant, Sunset HS, retirement, effective 2/24/11
5. **Luevano, Dolores.** Nutrition Supervisor, EW, retirement effective 6/20/11
6. **Magana, Joseph.** Custodian, LCC, retirement, effective 5/11/11
7. **Reeve, Paige.** Secretary, LCC, retirement, effective 3/10/11
8. **Riavic, Rick.** Grounds Maintenance Worker II, retirement, effective 3/31/11

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: January 25, 2011

BOARD MEETING DATE: February 3, 2011

PREPARED BY: Christina M. Bennett, Director of Purchasing/Risk Mgt
Eric R. Dill, Associate Superintendent/Business

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
PROFESSIONAL SERVICES CONTRACTS/ HUMAN
RESOURCES

EXECUTIVE SUMMARY

The attached Professional Services Report/Human Resources summarizes one contract in an amount not to exceed \$0.00, or as noted on the attachment.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contract, as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attached list.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

ITEM 12B

HUMAN RESOURCES - PROFESSIONAL SERVICES REPORT

Date: 02-03-11

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
07/01/10 – 06/30/15	California State University San Marcos	San Dieguito Union High School District to provide student teacher training for Speech Language Pathologist.	N/A	N/A

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: January 25, 2011

BOARD MEETING DATE: February 3, 2011

PREPARED BY: Christina M. Bennett, Director of Purchasing/Risk Mgt
Eric R. Dill, Associate Superintendent/Business

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
PROFESSIONAL SERVICES CONTRACTS/
EDUCATIONAL SERVICES

EXECUTIVE SUMMARY

The attached Professional Services Report/Educational Services summarizes three contracts in an amount not to exceed \$51,645.00, or as noted on the attachment.

Item A2 - *MY Access* is a web-based instructional writing product that provides students with the opportunity to develop their writing skills within an electronic portfolio-based environment. Teachers can create a writing assignment from over 700 unique prompts including narrative, persuasive, informative, literary, and expository genres. In order to provide an integrated writing instruction tool, the prompts are aligned to major textbook series, are aligned to state standards, and provide cross-curricular writing opportunities in areas such as science, math, and social studies. In addition to the prompts available in *MY Access*, teachers may create their own prompts for use in the system.

Teachers may guide the students through pre-writing activities and review exemplar papers for each of the prompts. Students can receive feedback from the system during the writing process as well as upon submission for a score based on the *MY Access* rubric. After submitting an essay, the student receives immediate feedback from IntelliMetric[®] and can also receive feedback from his/her teacher.

ITEM 13A

MY Access provides both a holistic (overall) score and analytical scores in the areas of Focus and Meaning; Content and Development; Organization; Language, Use and Style; and Mechanics and Conventions.

An online portfolio is maintained for every student. All original drafts, scores, revisions, comments from teachers, reflective journal entries, and IntelliMetric® feedback are accessible at any time. Teachers and administrators are also able to view these portfolios at the individual, class, school or district level.

Teachers have access to a variety of reports to view the students' writing and feedback in almost any manner. In addition, the teacher has ultimate control over the tools available to the students while writing essays. For example, if it is important that the students do not receive any help with spelling, the spell checker can be turned off for any particular assignment. Also, the teacher has final control over the scores provided to the student. If the teacher wishes to adjust a score provided by *MY Access*, the teacher can enter in the final score in addition to specific feedback.

Administrators also have access to customized reporting to obtain frequency distributions, historical summaries, and roster reports.

SDUHSD teachers have reviewed this technology and are excited about not only the possibility to use the tool in an intervention environment but also as part of the general classroom.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contract, as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attached list

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

ITEM 13A

EDUCATIONAL SERVICES - PROFESSIONAL SERVICES REPORT

Date: 02-03-11

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
01/01/11 – 12/31/11	Document Tracking Services, LLC (DTS)	Provide a license to use DTS proprietary web-based application.	General Fund 03-00	\$2,495.00
02/01/11 – 07/31/12	Vantage Learning, L.L.C. d/b/a Vantage Learning	Provide MyAccess! Instructional Writing Program Master Services Agreement.	General Fund/Restricted 06-00	\$49,150.00
01/01/11 – 12/31/13	Scripps Health	Provide internship opportunities for San Dieguito Union High School District students.	N/A	N/A

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: January 20, 2011

BOARD MEETING DATE: February 3, 2011

PREPARED BY: Bruce Cochrane, Executive Director
Pupil Services
Rick Schmitt, Associate Superintendent
Educational Services

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF AGREEMENTS
FOR NON PUBLIC SCHOOL/NONPUBLIC AGENCY
SERVICES

EXECUTIVE SUMMARY

The attached Nonpublic School/Nonpublic Agency Report summarizes one contract that provides services for the Special Education Program and Special Education students for the 2010-2011 school year.

RECOMMENDATION

It is recommended that the Board approve/ratify entering into a Nonpublic School/Nonpublic Agency Agreement as shown on the attached list and authorize Christina M. Bennett, Eric R. Dill or Ken Noah to execute all pertinent documents pertaining to this agreement, contingent upon receipt of the signed documents and verification of insurance coverage.

FUNDING SOURCE

General Fund 06-00/Special Education Budget - Estimated: \$52,413.00

KN/ddb
Attachment

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

ITEM 14A

NONPUBLIC SCHOOLS/AGENCIES 2010-2011

Date: February 3, 2011

Contract Effective Dates	NonPublic School NonPublic Agency (NPS/NPA)	Description of Services	Number of Students (Estimate)	Tuition and/or Fee
12-7-10 To 6-30-11	Heritage Schools, Inc. NPS	Basic Education Program - Non-Inclusive, Mental Health Services and Room & Board	1	\$394.08 Per Diem Estimate: \$52,413.00
			TOTAL (Estimate)	\$52,413.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: January 25, 2011

BOARD MEETING DATE: February 3, 2011

PREPARED BY: Christina M. Bennett, Director of Purchasing/Risk Mgt
Eric R. Dill, Associate Superintendent/Business

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
AMENDMENTS TO AGREEMENTS

EXECUTIVE SUMMARY

The attached Amendment to Agreements Report summarizes three amendments to agreements in an amount not to exceed \$0.00, or as listed on the attached report.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the amendments to agreements, as shown in the attached Amendment Report.

FUNDING SOURCE:

As noted on attached list

ITEM 15B

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

AMENDMENT TO AGREEMENTS REPORT

Date: 02-03-11

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
02/01/11 – 01/31/12	Keane Studios LLC	Amending the consideration schedule and extending the term as it relates to the district-wide senior portrait photography services contract for a one-year period.	N/A	N/A
02/01/11 – 01/31/12	Classic School Portraits by Gerardy Photography	Extending the term as it relates to the district-wide underclassman portrait photography services contract for a one-year period.	N/A	N/A
For the remainder of the contract period	eSchool Solutions, Inc.	Amending the contract to include non-replacement profiles.	General Fund 03-00	\$.25 each

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: January 24, 2011

BOARD MEETING DATE: February 3, 2011

PREPARED BY: Eric R. Dill
Associate Superintendent, Business

SUBMITTED BY: Ken Noah, Superintendent

SUBJECT: APPROVAL OF BUSINESS REPORTS

EXECUTIVE SUMMARY

Please find the following business reports submitted for your approval:

- a) Purchase Orders
- b) Instant Money
- c) Membership Listing

RECOMMENDATION:

It is recommended that the Board approve the following business reports: a) Purchase Orders, b) Instant Money, and c) Membership Listing.

FUNDING SOURCE:

Not applicable

js
Attachments

PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH
FROM 01/04/11 THRU 01/24/11

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ITEM 15F

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
211596	01/06/11	06	NEW BRIDGE SCHOOL	030	OTHER CONTR-N.P.S.	\$8,291.38
211597	01/06/11	03	ALL STAR SIGNS INC	005	MATERIALS AND SUPPLI	\$1,366.89
211598	01/06/11	03	EN POINTE TECHNOLOGI	035	A/V CONTRACT	\$1,490.28
211599	01/06/11	03	PIONEER STATIONERS I	014	MATERIALS AND SUPPLI	\$521.21
211600	01/07/11	03	PIONEER STATIONERS I	014	MATERIALS AND SUPPLI	\$421.37
211601	01/07/11	03	PROCURETECH	035	MATERIALS AND SUPPLI	\$8,720.59
211602	01/07/11	06	KING, BOBBIE	030	OTHER SERV.& OPER.EX	\$2,000.00
211603	01/07/11	06	SHULMAN, LISA	030	PAY IN LIEU OF TRANS	\$2,000.00
211604	01/07/11	06	ECKERT, EDWARD AND/O	030	OTHER SERV.& OPER.EX	\$3,000.00
211605	01/07/11	06	CARLSON, CANDACE	030	PAY IN LIEU OF TRANS	\$1,000.00
211606	01/07/11	03	STAPLES ADVANTAGE	014	AERIES SUPPLIES	\$1,274.55
211607	01/07/11	03	HARLAND TECHNOLOGY S	010	REPAIRS BY VENDORS	\$481.00
211608	01/07/11	03	RASIX COMPUTER CENTE	020	MATERIALS AND SUPPLI	\$163.07
211609	01/07/11	03	STUDY ISLAND	012	A/V CONTRACT	\$1,364.00
211610	01/07/11	03	SOUTHLAND TECHNOLOGY	035	A/V CONTRACT	\$1,789.00
211612	01/07/11	03	ROYAL BUSINESS GROUP	030	OFFICE SUPPLIES	\$17.94
211613	01/11/11	03	22ND DISTRICT AGRICU	024	RENTS & LEASES	\$5,800.00
211614	01/12/11	03	OFFICE DEPOT	022	OFFICE SUPPLIES	\$20.54
211615	01/12/11	03	AMAZON.COM	005	MATERIALS AND SUPPLI	\$4,000.00
211616	01/12/11	06	RASIX COMPUTER CENTE	030	MATERIALS AND SUPPLI	\$381.95
211617	01/12/11	03	MINUTEMAN PRESS - EN	014	PRINTING	\$32.19
211618	01/12/11	25-19	FAIRBANKS, MASLIN, M	036	PROF/CONSULT./OPER E	\$30,330.00
211619	01/14/11	03	HANSEN LIBRARY SALES	013	MATERIALS AND SUPPLI	\$424.13
211620	01/14/11	67-30	LAIR, MARC	037	OTHER INSURANCE	\$651.41
211621	01/14/11	03	COLLEGE BOARD	010	DUES AND MEMBERSHIPS	\$325.00
211622	01/14/11	03	OFFICE DEPOT	004	MATERIALS AND SUPPLI	\$391.37
211623	01/14/11	03	APPERSON EDUCATION P	013	MATERIALS AND SUPPLI	\$58.67
211624	01/14/11	03	HOME DEPOT	004	MATERIALS AND SUPPLI	\$200.00
211625	01/14/11	03	RHINO ART COMPANY IN	013	MATERIALS AND SUPPLI	\$250.00
211626	01/14/11	03	STAPLES ADVANTAGE	008	MATERIALS AND SUPPLI	\$122.81
211629	01/14/11	11	CONSTANT CONTACT	009	A/V CONTRACT	\$462.00
211630	01/14/11	03	STAPLES ADVANTAGE	010	MATERIALS AND SUPPLI	\$378.00
211631	01/14/11	03	APPERSON EDUCATION P	013	MATERIALS AND SUPPLI	\$422.47
211632	01/14/11	06	N C L B	032	TRAVEL AND CONFERENC	\$1,575.00
211633	01/14/11	03	BREVIG PLUMBING	025	REPAIRS BY VENDORS	\$3,750.00
211634	01/14/11	03	COMICKAZE COMICS BOO	010	OTHER BOOKS-LIBRARY	\$166.93
211635	01/14/11	06	DELL SERVICE SALES	008	MATERIALS AND SUPPLI	\$195.64
211637	01/14/11	03	HOME DEPOT	004	MATERIALS AND SUPPLI	\$200.00
211638	01/19/11	06	STATE BOARD OF EQUAL	028	FEES - ADMISSIONS, T	\$149.47
211639	01/19/11	03	WOLFRAM RESEARCH INC	035	A/V CONTRACT	\$3,424.12
211640	01/19/11	11	FEDEX OFFICE	009	PRINTING	\$1,301.48
211641	01/19/11	11	VON'S GROCERY COMPAN	009	MATERIALS AND SUPPLI	\$900.00
211642	01/19/11	03	DOOR SERVICE & REPAI	025	REPAIRS BY VENDORS	\$503.00
211643	01/19/11	03	QUALITY FLOORS BY GE	025	BLDG.-REPAIR MATERIA	\$75.00
211644	01/19/11	03	SEASIDE HEATING AND	025	REPAIRS BY VENDORS	\$101.21
211645	01/19/11	03	GOPHER SPORT	004	MATERIALS AND SUPPLI	\$90.65
211646	01/19/11	03	SEARS COMMERCIAL SAL	004	MATERIALS AND SUPPLI	\$315.35
211647	01/19/11	03	SNAP ON TOOLS CORPOR	004	MATERIALS AND SUPPLI	\$175.73
211648	01/20/11	03	CALIFORNIA TRACK & E	025	REPAIRS BY VENDORS	\$7,700.00
211649	01/20/11	03	MORNINGSTAR PRODUCTI	014	RENTS & LEASES	\$9,662.73
211650	01/20/11	03	LAWSON PRODUCTS INC	013	MATERIALS AND SUPPLI	\$514.29
211651	01/20/11	03	H2GLOBAL ENTERPRISES	035	CONSULTANTS-COMPUTER	\$540.00
211652	01/20/11	03	SCHOOLDUDE.COM	035	A/V CONTRACT	\$10,701.00
211653	01/21/11	03	AVID CENTER	012	MATERIALS AND SUPPLI	\$500.00
211654	01/21/11	13	AMAZON.COM	031	OFFICE SUPPLIES	\$27.51

PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH
FROM 01/04/11 THRU 01/24/11

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ITEM 15F

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
211655	01/21/11	06	ECONOMY RESTAURANT S	033	NON CAPITALIZED EQUI	\$17,396.50
211656	01/21/11	06	PROFESSIONAL SOUND &	035	NON CAPITALIZED EQUI	\$26,678.48
211657	01/21/11	06	INST OF EFFECTIVE ED	030	OTHER CONTR-N.P.S.	\$35,883.36
211658	01/21/11	03	DELL COMPUTER CORPOR	035	MAT/SUP/EQUIP TECHNO	\$15,591.83
211659	01/21/11	06	DELL COMPUTER CORPOR	035	MAT/SUP/EQUIP TECHNO	\$1,478.29
211660	01/21/11	03	AMAZON.COM	035	LIC/SOFTWARE	\$65.20
211661	01/21/11	03	RASIX COMPUTER CENTE	012	MATERIALS AND SUPPLI	\$111.29
211662	01/21/11	03	RASIX COMPUTER CENTE	012	MATERIALS AND SUPPLI	\$522.00
211663	01/24/11	13	MISSION FEDERAL CRED	031	MATERIALS AND SUPPLI	\$20.65
211664	01/24/11	06	NATL GEOGRAPHIC SCHO	004	MATERIALS AND SUPPLI	\$806.81
211665	01/24/11	06	MARTIN, ROSANNA	030	OTHER SERV.& OPER.EX	\$2,000.00
211666	01/24/11	03	MISSION FEDERAL CRED	004	MATERIALS AND SUPPLI	\$55.60
211667	01/24/11	25-19	CONSULTING & INSPECT	025	LAND IMPROVEMENTS	\$3,520.00
211668	01/24/11	03	GUARDIAN ELEVATOR	025	REPAIRS BY VENDORS	\$6,038.00
211669	01/24/11	03	BLACKBOARD INC	035	A/V CONTRACT	\$16,300.00
211670	01/24/11	11	FREE FORM CLAY & SUP	009	REPAIRS BY VENDORS	\$141.38
211672	01/24/11	03	MISSION FEDERAL CRED	004	MATERIALS AND SUPPLI	\$25.00
211673	01/24/11	03	MC CAFFERY, CECIE	013	PROF/CONSULT./OPER E	\$45.00
211674	01/24/11	03	FRONTIER FENCE COMPA	025	REPAIRS BY VENDORS	\$476.00
211675	01/24/11	03	STAPLES ADVANTAGE	013	MATERIALS AND SUPPLI	\$900.00
211676	01/24/11	03	URBAN TREE CARE, INC	025	OTHER SERV.& OPER.EX	\$725.00
211677	01/24/11	03	DISPLAYS 2 GO	013	MATERIALS AND SUPPLI	\$516.42
211678	01/24/11	06	CONNEY SAFETY	005	MATERIALS AND SUPPLI	\$633.25
211679	01/24/11	06	MISSION FEDERAL CRED	033	MATERIALS AND SUPPLI	\$181.28
211680	01/24/11	06	SAN DIEGUITO UHSD CA	033	MATERIALS AND SUPPLI	\$1,174.50
211682	01/24/11	06	OCEANSIDE TRANSMISSI	028	REPAIRS BY VENDORS	\$2,622.06
211683	01/24/11	06	STATE WATER RESOURCE	028	FEES - ADMISSIONS, T	\$1,008.00
211684	01/24/11	06	LEUCADIA SHELL SERVI	028	REPAIRS BY VENDORS	\$1,344.00
211685	01/24/11	03	PROCURETECH	003	MAT/SUP/EQUIP TECHNO	\$5,280.01
211686	01/24/11	03	A C T	014	MATERIALS AND SUPPLI	\$271.88
710017	01/20/11	03	AFFORDABLE PRINTER C	035	REPAIRS BY VENDORS	\$429.91
710018	01/14/11	25-19	A O REED	025	NON-CAPITALIZED IMPR	\$1,197.43
710020	01/19/11	03	SUPERIOR ONSITE SERV	025	REPAIRS BY VENDORS	\$49.03
710022	01/19/11	03	PATHWAY COMMUNICATIO	035	REPAIRS BY VENDORS	\$105.00
710023	01/20/11	03	AFFORDABLE PRINTER C	035	REPAIRS BY VENDORS	\$85.00
710024	01/20/11	03	PATHWAY COMMUNICATIO	035	REPAIRS BY VENDORS	\$70.00
810019	01/07/11	06	SAN DIEGO COUNTY OFF	022	CONFERENCE,WORKSHOP,	\$2,065.00
810020	01/19/11	03	U C REGENTS	022	CONFERENCE,WORKSHOP,	\$85.00
810021	01/19/11	06	WORKABILITY REGION 5	022	CONFERENCE,WORKSHOP,	\$195.00
810022	01/19/11	06	SAN DIEGO COUNTY OFF	022	CONFERENCE,WORKSHOP,	\$3,000.00
810023	01/20/11	03	EAGLE SOFTWARE	022	CONFERENCE,WORKSHOP,	\$250.00
810024	01/24/11	03	EAGLE SOFTWARE	022	CONFERENCE,WORKSHOP,	\$1,050.00
REPORT TOTAL						\$271,114.09

ITEM 15F

INSTANT MONEY REPORT FOR THE PERIOD 01/04/11 THROUGH 01/24/11

Check #	Vendor	Amount
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No checks this period

	Total	<u>0</u>
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ITEM 15F

Individual Membership Listings
For the Period of January 4, 2011 through January 24, 2011

<u>Staff Member Name</u>	<u>Organization Name</u>	<u>Amount</u>
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None to report

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: January 24, 2011

BOARD MEETING DATE: February 3, 2011

PREPARED BY: David Jaffe
Executive Director, Curriculum & Assessment

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: Site Plans for Student Achievement

EXECUTIVE SUMMARY

Single Plan for Student Achievement

State law requires that school-level plans for programs funded through the Consolidated Application* be consolidated in a Single Plan for Student Achievement (Education Code 64001), developed by school-site councils with the advice of any applicable school advisory committees. The content of the school plans includes school goals, activities and expenditures for improving the academic performance of student to the proficient level and above. The plan delineates the actions that are required for program implementation and serves as the school's guide in evaluating progress toward meeting the goals.

The SPSA for each school can be accessed by following the link below:

http://sduhsd.net/assets/pdfs/achievements/SPSA_2010-2011.pdf

*The Consolidated Application is the fiscal mechanism used by the California Department of Education to distribute categorical funds from various state and federal programs to county offices, school districts and charter schools throughout California.

RECOMMENDATION:

It is recommended the Board approve of the Site Plans for Student Achievement at the February 3, 2011 Board meeting.

ITEM 16

FUNDING SOURCE:

Consolidated Application Programs (Title I, Title II, EIA and ELAP) and Unrestricted General Fund Tier III Categorical Funding

Overview - Single Plan for Student Achievement (SPSA) 20010-2011

- Each plan focuses on improving academic achievement for all students and for students in subgroups. Each school analyzed data from the following sources to set current academic goals:
 - ◆ California Standards Test (CST)
 - ◆ California High School Exit Exam (CAHSEE)
 - ◆ California English Language Development Test (CELDT)
 - ◆ Advanced Placement enrollment numbers

The methods for improving achievement are unique to each school reflecting the personal commitment that sites have put forward in personalizing these plans to their own site needs.

- All plans have been developed by the school-site councils advised by the District Office's Educational Services Department, school academic departments and applicable school advisory committees.
- The Educational Services Department has led the schools in establishing a process for analyzing data, developing student achievement goals and involving administrators, teachers and parents in the development of the SPSA.
- All schools set goals in the following areas:
 - ◆ Increase the number of students proficient in English, Mathematics, Science and Social Science
 - ◆ Increase the number of students testing at grade level in Algebra I
 - ◆ Increase the number of students in subgroups enrolling in and successfully completing Honors/AP level coursework
 - ◆ Creating safe environments where students feel connected to school
- Within each general goal for English, Mathematics, Science and Social Science, schools set sub-goals targeting underperforming students across all subgroups.
- Growth targets to increase the number of proficient students have been established at each school within each of the four academic areas, based on site specific discussions, baseline data and actual performance on the 2009-2010 goals.
- All required Signature sheets and Assurances are on file for each site plan.
- Educational Services and School Site Councils will continue to monitor progress on goals/activities/funding and may adjust those accordingly on a needs' basis. Any major modifications/adjustments (including discretionary money expenditures) will be submitted to the Board of Trustees in an addendum format for approval.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: January 24, 2011

BOARD MEETING DATE: February 3, 2011

**PREPARED AND
SUBMITTED BY:** Ken Noah
Superintendent

SUBJECT: REVISION OF BOARD MEETING
SCHEDULE, 2011

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EXECUTIVE SUMMARY

Attached is a proposed revision of the Board Meeting Schedule for 2011, moving the May 5th Board Meeting to Tuesday, May 3, 2011.

RECOMMENDATION:

This item is being submitted for first read and will be resubmitted for board action on February 17, 2011.

FUNDING SOURCE:

Not applicable

KN/bb



Union High School District

710 Encinitas Boulevard, Encinitas, CA 92024
Telephone (760) 753-6491
www.sduhsd.net

ITEM 17
Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

Superintendent
Ken Noah

Office of the Superintendent
Fax (760) 943-3501

San Dieguito Union High School District
School Board Meeting Dates, 2011

All School Board Meetings are held in the San Dieguito Union High School District Office Board Room 101, located at 710 Encinitas Blvd., Encinitas, California, 92024.

Regular Board Meetings begin at 6:30PM and are usually scheduled on a Thursday, unless otherwise indicated.

MEETING DATES, 2011

January 13
January 18 / Tuesday (Board Workshop, Facilities Update)
February 3
February 17
March 3
March 17
April 7
May 5~~3~~ (Tuesday)
May 19
June 2 (Regular Mtg & Board Workshop, Annual Report)
June 16
July 14
August 4
September 1
September 15
October 6
October 20
November 17
December 8

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the office of the [Office of the Superintendent](#). Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: January 26, 2011

BOARD MEETING DATE: February 3, 2011

PREPARED BY: David Jaffe
Executive Director of Curriculum and
Assessment

SUBMITTED BY: Ken Noah, Superintendent

SUBJECT: Program Improvement Update

EXECUTIVE SUMMARY

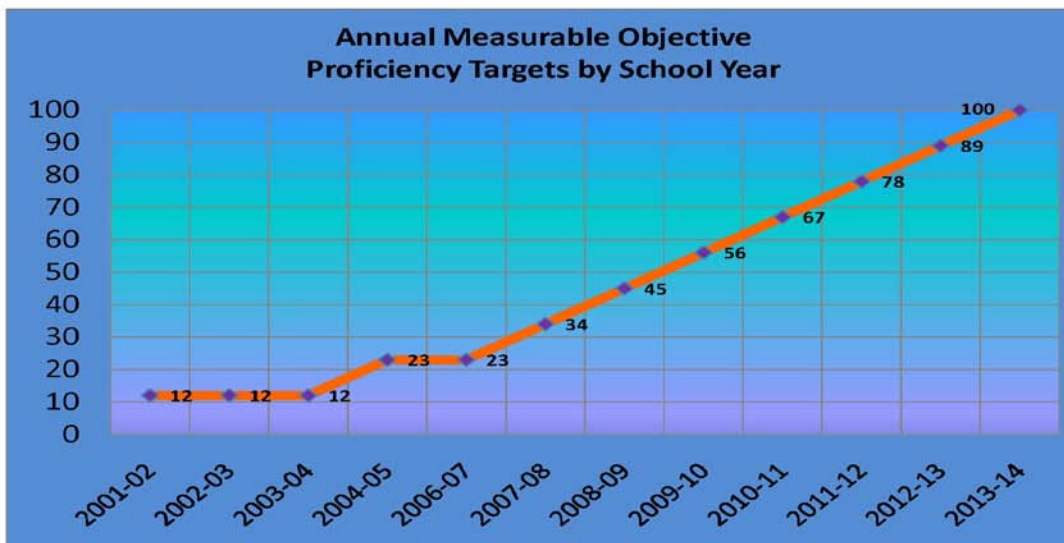
SDUHSD has been identified as a Title I Program Improvement Year 1 District. CDE notification outlining the designation and its requirements will be received within a week or two. A local educational agency (LEA) that is identified for Title I Program Improvement (PI) Year 1 and advances to Title III Year 2, is subject to both Title I and Title III accountability requirements. Currently, Diegueno and Oak Crest are the only two schools that receive Title I funding. Neither school is in Program Improvement, however because our District accepts Title I funding, our District can be and has been identified as a PI District. Each subgroup must meet the federal Annual Measurable Objectives (AMO) established through No Child Left Behind legislation. When a subgroup does not meet the federal proficiency requirement two years in a row the school and/or district is identified as Program Improvement. In the case of the San Dieguito District we qualified because our special education students did not meet the proficiency requirement in mathematics two years in a row. The AMO target in mathematics for 2010 was 56.4% proficient. 40.6% of Special Education students were proficient. The "Percent Proficient" chart below shows proficiency achievement levels for the District and each subgroup.

ITEM 18

Percent Proficient - Annual Measurable Objectives (AMOs)

GROUPS	English-Language Arts Target 56.0 % <u>Met all percent proficient rate criteria? No</u>					Mathematics Target 56.4 % <u>Met all percent proficient rate criteria? No</u>				
	Valid Scores	Number At or Above Proficient	Percent At or Above Proficient	Met 2010 AYP Criteria	Alternative Method	Valid Scores	Number At or Above Proficient	Percent At or Above Proficient	Met 2010 AYP Criteria	Alternative Method
LEA-wide	5918	5045	85.2	Yes		5903	4838	82.0	Yes	
Black or African American	55	41	74.5	-		54	35	64.8	-	
American Indian or Alaska Native	15	10	66.7	-		15	10	66.7	-	
Asian	867	833	96.1	Yes		866	833	96.2	Yes	
Filipino	46	36	78.3	-		46	36	78.3	-	
Hispanic or Latino	722	423	58.6	Yes		723	400	55.3	No	
Native Hawaiian or Pacific Islander	9	-	-	-		9	-	-	-	
White	4183	3679	88.0	Yes		4169	3503	84.0	Yes	
Two or More Races	16	13	81.2	-		16	12	75.0	-	
Socioeconomically Disadvantaged	423	188	44.4	No		421	194	46.1	No	
English Learners	499	242	48.5	Yes	SH	500	253	50.6	No	
Students with Disabilities	610	286	46.9	No		611	248	40.6	No	

Each year the AMO percent proficient requirement increases, with the expectation that all students in all subgroups will be proficient in math and English Language Arts by 2014 (see “Annual Measurable Objective” graph below).



While our District’s proficiency rates in math and English for our sub-groups have increased each year since 2006, the increase in proficiency has not kept pace with federal expectation. Through our strategic plan, we have been actively implementing

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intervention programs at each of our schools designed to improve student achievement for each student.

In order to comply with Title I accountability requirements the following items will need to be completed by dates established through the Title I Accountability Office.

- Notify all parents of the District's PI status.
- In consultation with parents and school staff, write an Addendum to the Title I LEA Plan. Item 6 of the Title I LEA Plan will be addressed by inserting the Title III Improvement Plan Addendum (IPA). NOTE: The Title III Program Improvement Addendum was completed and was approved by the School Board on January 13, 2011.
- Complete the Assurance page to the Title I LEA Plan Addendum, obtaining signatures from the local governing board president and the district superintendent.
- Reserve at least 10 percent of the LEA Title I allocation for professional development.
- Within three months, revise Single Plan for Student Achievement (SPSA) at each school to cover 2-year period, based upon the results of student achievement data, the APS and any other comprehensive needs assessment tools (including alignment of expenditures to needs).
- Provide choice for all students in the school to attend a non-PI public school in the district (district is responsible for transportation costs). **NOTE: Since none of our Title I schools are designated under program improvement, we would just notify a parent that his/her child's school was not a PI School.**

RECOMMENDATION:

This is an information only item.

FUNDING SOURCE:

Not applicable.